



MEETING PLAN

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	October 17, 2018	Organizer:	Chris Hochmuth
Meeting Time:	9:30 a.m. – Noon	Location:	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

Purpose of Meeting

The purpose of this DRIVES County Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

Attendance

<u>Member</u>	<u>Organization</u>	<u>✓</u>	<u>Member</u>	<u>Organization</u>	<u>✓</u>
Linda Shelton	Denver County		Chuck Broerman	El Paso County	
Susan Bailey	Morgan County		Mike Dixon	DOR-DMV	
Nathan Ruybal	Conejos County		Flavio Quintana	DOR-DMV	
Beverly Wenger	Yuma County		Elaine Hill	OIT	
Jean Alberico	Garfield County				



MEETING PLAN

Meeting Agenda

1. Call to Order – Mike Dixon 9:30
 - 1.1. Roll Call – Chris Hochmuth 9:31-9:35
2. Old Business
 - 2.1. Election of Officers – Attorney General 9:35-9:40
 - 2.2. Charter Review and Vote – Adam Wilms 9:40-9:50
 - 2.3. DMV Proposal for Crediting of Vehicle Registration Fees and Taxes – Adam Wilms 9:50-10:00
 - 2.4. Creation of Financial Advisory Working Group – Dylan Ikenouye 10:05-10:10
 - 2.5. FAST, Inc. plan for Support through January – Eric Deffenbaugh 10:10-10:20
 - 2.5.1. Update on Drives Unresolved Warranty Issues
 - 2.5.2. Update on County Print Module to Tracking Documents
 - 2.6. Overtime Payments – Lorri Dugan 10:20-10:25
 - 2.7. Drives Requirements, Clarification & Implementation Sub-Committee Updates – Pam Nielsen 10:25-10:30
 - 2.8. Budget Updates – Ryan Reather 10:30-10:35
 - 2.9. OIT Updates – Elaine Hill 10:35 -10:40
 - 2.10. Production Support Updates – Sonja Sandoval 10:40 – 10:55
 - 2.10.1. SQR Management Plan
 - 2.11. Training Team Update – Michelle Martinez 10:55- 11:05
 - 2.12. Call Center Update – Sonja Sandoval/Michelle Martinez 11:05-11:15
 - 2.12.1. Update on Wait times
 - 2.13. Financial Training Update – Michelle Martinez 11:15-11:30
 - 2.13.1. Daily Reconciliation
 - 2.13.2. Monthly Reconciliation
 - 2.13.3. County Outreach Efforts
 - 2.14. Outage Communications – Sara Warner 11:30-11:35
 - 2.15. Title Backlog – Adam Wilms 11:35-11:40
 - 2.16. DPA Central Bulk Printing Tracking Documents Update – Dylan Ikenouye 11:40-11:45
 - 2.17. Inventory Management Update – Dylan Ikenouye 11:45-11:50
 - 2.18.
3. New Business –Chair 11:50-11:55
 - 3.1.



MEETING PLAN

4. Open Discussion 11:56-11:57
5. Public Testimony 11:57-11:58
6. Assignment of Action Items 11:58-12:00
7. Next meeting 12:00
8. Adjourn



MEETING PLAN

Next Meeting

Date:	November 21, 2018	Time:	9:30 a.m. – Noon	Location	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941
--------------	-------------------	--------------	------------------	-----------------	--

Purpose: The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.